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DD/A Registry

77-3772

Executive Registry

77-1332/5

30 JUN 1977

MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy Director of Central Intelligence

FROM: John F. Blake  
Deputy Director for Administration

SUBJECT: Consultants (U/AIUO)

REFERENCE: (a) Certain Questions Raised by the  
Director Regarding Consultants (copy attached)

(b) Memorandum dtd 6 Jun 77 from D/Personnel to  
DDCI; Subject: Agency's Utilization of  
Consultants

1. (U/AIUO) Action Requested: None; for your information. In reviewing referent (b) memorandum and the proposed letter to the Director, OMB, you raised certain questions regarding Agency consultants.

2. (C) Background:

a. The following is in response to your question as to how many have been consultants 2, 3, 4, 5 plus years:

(1) As of 1 July 1977 -

14 less than two years

11 more than two years but less than three years

1 more than three years but less than four years

7 more than four years but less than five years

23 more than five years

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b. How many work less than 15 days, less than 30, less than 180, less than 270?

Forty-seven work less than 15 days a year, six work less than 30 days a year, three work less than 180 days a year, and none are in the category of less than 270 days.

c. How many are former government employees? Annuitants?

Twenty-nine are former government employees. Two are military annuitants, and eleven are civilian annuitants.

d. Do "staff" work as opposed to special projects, advisory, etc.?

None do "staff" work. All are engaged in an advisory capacity or are involved with projects.

e. How can you divide them up into areas of expertise, e.g., medical, legal, etc.?

The 56 can be divided into their following general areas of expertise:

Legal - 2

Medical - 4

Engineering/Communications - 18

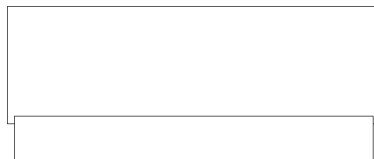
Agriculture - 2

Aeronautical, Space and Weapons - 7

Economics - 9

Geographic Area Specialist - 8

Other - 6



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/s/John F. Blake

John F. Blake

Attachment  
Reference (a)

Distribution:

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Originator:

(Signed) F. W. M. Janney

Director of Personnel  
29 JUN 1986

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6 JUNE 1977

ODA/77-3163  
COMPT/77-0917  
ER/77-1332/1

MEMORANDUM FOR: Deputy Director of Central Intelligence

VIA : Comptroller  
Deputy Director for Administration, <sup>15 JFB</sup>  
7 JUNE 77

FROM : F. W. M. Janney  
Director of Personnel

SUBJECT : Agency's Utilization of Consultants (U)

REFERENCE : Memorandum for the Heads of Executive Departments and  
Agencies, dated 12 May 1977, from President Carter

1. (U) Action Requested: A response from the Director of Central Intelligence to the Director, Office of Management and Budget, as requested by referent memorandum concerning use of consultants.

2. Background:

a. (U) Page 2 of referent memorandum requests the head of an agency to review all data that is available or can be readily assembled to describe:

-- The principal purposes for which consulting services are being used;

-- The types of consulting arrangements being used (Civil Service Commission appointment, contract, grant, advisory committee membership, other); and

-- The number of such arrangements in effect and the total dollars involved.

b. (C) The principal purposes for which consultants' services are being provided are:

(1) To obtain for the Director and the Deputy Director views and advice of highly qualified individuals in a few specialized areas requiring expertise not available by any other means.

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SUBJECT: Agency's Utilization of Consultants (U)

(2) To obtain legal advice based upon highly specialized experience and qualifications in the legal profession not available from among Government employees nor possessed by persons available for Government employment.

(3) To provide specialized scientific and technical advice in such areas as image data processing techniques, technical collection systems, temperature phenomena, electronic communications systems, disciplines of optical design and fabrication, missile and space programs, photographic imagery, neurophysiological research, behavioral studies, Soviet computer developments, missile-borne computers, Soviet weapons systems, nuclear power energy, food and agriculture problems in major less-developed countries, and economic research in a variety of areas.

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c. (U/AIUO) All Agency consultants are engaged under personal services contracts, with the exception of one individual who is appointed.

d. (C) There are currently 56 consultants. The total costs for FY 77 are estimated at \$150,000.

e. (C) Referent memorandum requests the head of an Agency to "review and revise the management controls and decision criteria used for consultants which will effectively prevent abuses." In my view, our present procedure for the engagement of a consultant prevents abuses. As you know, our consultants must be cleared for conflict of interest prior to the DCI or DDCI approving their being hired. All have an Agency Top Secret clearance. Their contracts are written on a fiscal-year basis with the Director personally approving each extension beyond the current fiscal year. If compensation is authorized, the maximum rate is \$168.96 per day (the daily rate for the top step of a GS-15). Ten consultants serve without compensation. For most of our consultants, their services are required only from two to fifteen days per fiscal year.

f. (U/AIUO) The contracts for two consultants have been identified for termination by 30 September 1977. The Director will have the opportunity to review all consultants for renewal or termination during August 1977 for FY 78.

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SUBJECT: Agency's Utilization of Consultants (U)

3. (U) Recommendation: That you recommend to the Director he sign the attached letter to the Director, OMB.

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F. W. M. Janney

Attachment: As Stated

**Distribution: w/att**

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- 1 - ER
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OP/CPD/  : 3Jun77

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